

CHUTE PARISH COUNCIL MINUTES OF ANNUAL MEETING May 10th 2018

In Attendance

Cllr Quirk (Chair) Cllr Haines
Cllr Hughes (Vice Chair) Cllr Foxen
Cllr Taylor Mrs C Wall (Clerk and RFO)
Cllr Blair-Pilling (Wilshire Council)

The meeting was attended by two members of the public who gave a short presentation on why they would wish to be considered as a Councillor.

1. To Record any Apologies.

Cllr Parr (Business Meeting)

2. Election of Chairman and Declaration of Acceptance of Office

Cllr Quirk offered to stand for one further year. This was agreed and Proposed by Cllr Hughes and Seconded by Cllr Haines

Newly elected Chair presiding.

3. Election of Vice Chair

Cllr Hughes agreed to stand for a further year and was Proposed by Cllr Taylor and Seconded by Cllr Foxen

4. Co-Option of councillor to Chute Parish Council

Mr Andrew Hannington was Proposed by Cllr Taylor and Seconded by Cllr Foxen
Cllr Haines abstained from the vote.

Cllr Hannington joined the meeting

5. Allocation of Roles and Responsibilities

i.	3.1 Footpaths	Cllr Haines
ii.	3.2 Highways	Cllr Hughes
iii.	3.3 Village Hall	Cllr Quirk & Mrs C Wall
iv.	3.4 King George Playing Field	Cllr Quirk & Mrs C Wall

6. Declarations of Interest.

Members are reminded that, in accordance with the Council's Code of Conduct, they must declare any personal and/or prejudicial interests and leave the meeting if appropriate.

No declarations Received

7. To Approve the Councils Standing Orders and Code of Conduct

The Clerk distributed packs containing updated Standing Orders, a new Code of Conduct and Financial Regulations.

The Clerk asked that in future all documents sent out to Councillors should be read in advance so can be discussed at the next meeting.

The above was approved and Proposed by Cllr Hughes and Seconded by Cllr Haines

8. Minutes of Previous Meeting:

To approve and sign, as a correct record, the Minutes of April 5th 2018

The Minutes were approved as a true and accurate record and Proposed by Cllr Hughes and Seconded by Cllr Taylor

9. Matters Arising:

To discuss any matters arising from the Minutes of the meeting on April 5th 2018

The Clerk advised that there had been a letter of objection from a consultancy representing some local residents to planning application 18/02678/FUL.

Cllr Hughes suggested that it would be preferable that residents raised any issues with their own councillors. The Clerk to suggest this in the Chronicle

10. To receive reports from Wiltshire County Councillor and Wiltshire Police

Cllr Blair -Pilling Wiltshire Council

An Electoral Review meeting will take place on June 19th as his own ward is in question. There are currently 98 Councillors as present but no response from the boundary commission board as to changes and reductions.

A Family Festival will take place in October. The Programme is looking more interesting at how to occupy children in half term times. The Area board has paid for a cookery club in Netheravon and will be contribute to funding but future ideas on funding are required.

Oxenwood and Brayside Outwood Bound Centres are two outdoor centres and have good facilities but have to break even financially and as school budgets are not part of council at the last cabinet meeting the decision to close both sites was made.

An online petition has been started by Lucy Gomez not to close them and called in by the Lib Dems that the decision to close was not carried out properly but the cabinet decision still stands. This will be discussed at the next meeting on 22nd May

Cllr Haines asked if these centres are to be sold. Cllr Blair -Pilling stated yes but the best value for the tax payer should be sought. Bids close on May 21st and decision made on June 12th.

Cllr Haines asked if bids are for both sites or separately. Cllr Blair-Pilling stated both.

Cllr Quirk asked if they would stay as Outwood Bound Centres. Cllr Blair-Pilling stated yes and disadvantaged children would benefit.

Cllr Quirk asked for an update on the gritting of Conholt Hill as we have not had any positive response from Wiltshire Council.

Cllr Hughes stated that this is only 600 metres off the current gritting route and that he felt that Conholt Hill was not taken seriously.

Cllr Foxen stated that a petition is also running as before long their will be a fatal accident.

Cllr Hughes stated that they could move 500 yards from gritting the Causeway to Conholt Hill which was far more critical as dangerous.

Cllr Blair-Pilling stated that he would follow this up.

Cllr Quirk advised that he gulleys from the top of Forest Lane flood down to Chute Forest House have not been cleared so the road floods.

Cllr Hughes stated that although we know the number of voters in the village we do not know the number of under 16's for events aimed at younger people.

11. General Public – Any questions

No questions raised

12. A Finance –

a.1 Review risk assessment for 2018/2019

a.2 Appoint a Competent Internal Auditor for 2018/19

a.3 Approve Terms of Reference for Internal Auditor for 2018/2019

The above was approved and Proposed by Cllr Hughes and Seconded by Cllr Foxen.

12.B Finance- Payments

b.1 To approve payment of Grant to KGF £2683

b.2 To approve payment of Grant to Chute Village Hall £125

b.3 To approve payment of Grant to CPCC £200

The above payments were approved plus a payment of £176.41 to BHIB for our annual insurance. The Clerk advised that the annual cover had been transferred from AON and represented a small cost saving. This would be formally minuted at the next meeting.

Proposed by Cllr Foxen and Seconded by Cllr Haines.

13 To receive, consider and comment on Planning Applications as received from Wiltshire Council.

18/02754/FUL Create air gap around property to address excessive rising damp to interior walls. Construct steps up to the side entrance door. Construct new path by porch Yew Tree Cottage, Forest Lane, Upper Chute, SP11 9EL

No objection was raised to the above and Proposed by Cllr Taylor and Seconded by Cllr Haines.

14 Footpaths

Cllr Haines advised that the fallen Tree on the path from the Causeway to Hipposcombe is still there. The Clerk to check with Sykes Farms to see who is responsible.

15. Highways Report

The Clerk asked if everyone had a chance to read the Wiltshire Highways report as the Parish Steward Scheme had been suspended due to the number of potholes to be filled. She advised that some had been filled in the village.

Cllr Hughes agreed to attend the Highways Meeting on May 23rd at 7pm to be held at Kennet House Devizes.

16. King George Field Report

The Clerk advised that Southern Ground Care had now treated the moss and would be back to scarify.

Cllr Quirk stated that he had been unable to repair the seesaw as the wrong size timber had arrived.

The Clerk asked for an update on the camera inspection on the soakaway from Clanville Draintec and Cllr Quirk replied that they should be out next week.

Cllr Haines asked if the football had now finished and the Clerk replied yes.

18. Any other Business

Cllr Foxen advised that a tree had been cut down by Fox Cottage.

Cllr Foxen also advised that a Tree by Thicket Cottage was now dangerous as a bough was lying on the edge which was falling into the road.

Cllr Taylor advised that she had spoken to Alex Howie and Gary Thomsett from the Environmental Health Department at Wiltshire Council regarding the Japanese Knotweed in the pit at Upper Chute and had been advised by that the clearance is down to the Parish Council. This is to be clarified.

Cllr Hannington advised that a theft of diesel oil had taken place from Crystal Palace

The Clerk asked for an update from Cllr Quirk regarding the Chute Cadley Wellhead and he advised that he had not spoken to John Pead but would do so.

Cllr Quirk advised that he will stand down from the council next April as has served ten years.

19. Date of Next Meeting June 7th 2018 7.30pm

Date of Joint Annual Parish Meeting May 14th 2018 at 8pm

No further business was raised and the Chairman closed the meeting at 8.55pm

DRAFT