

CHUTE FOREST PARISH COUNCIL

MINUTES OF ANNUAL MEETING May 17th 2018

Present

Cllr Geraghty

Cllr Stock

Cllr Close

Cllr Pike

Mrs C Wall (Clerk & RFO)

Cllr Blair-Pilling (Wiltshire)

1. To Record any Apologies.

No apologies received

2. Election of Chairman and Declaration of Acceptance of Office

Cllr Stock Proposed Cllr Pike and this was Seconded by Cllr Geraghty

Cllr Pike accepted and took the Chair

Newly elected Chair presiding.

3. Election of Vice Chair

Cllr Geraghty Proposed Cllr Close and this was Seconded by Cllr Stock

Cllr Close agreed

4. Allocation of Roles and Responsibilities

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| i. | 3.1 Footpaths | Cllr Stock |
| ii. | 3.2 Highways | Cllr Pike |
| iii. | 3.3 Village Hall | Mrs C Wall |
| iv. | 3.4 King George Playing Field | Cllr Geraghty |

5. Declarations of Interest.

Members are reminded that, in accordance with the Council's Code of Conduct, they must declare any personal and/or prejudicial interests and leave the meeting if appropriate.

No Declarations Received

6. To Approve the Councils Standing Orders

Subject to the change of wording in Clause 12.2 and 15.5 from Chute to Chute Forest and Vice Versa

Proposed by Cllr Geraghty

Seconded by Cllr Stock

Signed By

7. Minutes of Previous Meeting:

To approve and sign, as a correct record, the Minutes of April 10th 2018

The minutes were agreed as a true and accurate record and Proposed by Cllr Geraghty and Seconded by Cllr Stock

8. Matters Arising:

To discuss any matters arising from the Minutes of the meeting on April 10th 2018

No Matters Arising

9. General Public – Any questions

Cllr Blair -Pilling (Wiltshire County Councillor)

Cllr Blair-Pilling proposed a meeting of all Parish Chairman on June 19th as he wishes to discuss the Electoral Review and any other subjects of interest. The venue to be agreed.

The aim is to get a figure of how many county councillors will remain in situ after the next election.

If the same number some Wards are to big so their will be some realignment of boundaries. If a reduction this will affect area boards and pressures to see what happens to this area as Tidworth and Ludgershall are very large.

Cllr Blair-Pilling stated he is on the boundary commission review.

Cllr Geraghty asked if there are any consultation on Parish boundaries, and Cllr Blair-Pilling stated that they have not as yet got to this stage.

Cllr Stock asked if this was based on population and Cllr Blair-Pilling stated yes it was.

Oxenwood and Brayside Outwood Bound Centres

Oxenwood and Brayside are Outwood Bound Centres that have been run by the County for many years in old antiquated buildings and for some time have been unprofitable. These are centres that schools pay for the service. Only 30% of schools send children and these tend to be the smaller schools.

A £1.5m bill for maintenance has been estimated so a decision has been made to close the centres. They have tried to get other interest which was not forthcoming.

A petition has been started and is now up to 15000 which has triggered a cabinet meeting.

This will be discussed on Tuesday May 22nd 2018. Submissions of interest have been received to take over the sites.

Cllr Pike asked if they would stay the same as Outwood bound and Cllr Blair-Pilling stated yes but best value must be received.

Cllr Pike asked what protection they might have in the future and Cllr Blair-Pilling stated that yes, they would but very complex.

The bids for the sites have to be in by the 21st May and Cabinet to make decision on June 12th.

Cllr Blair-Pilling has helped the to organise the petition and asked that some of the protesters get behind the bids.

Signed By

11. Correspondence - As received and if necessary held at the clerk's office

Insurance Renewal Received

Planning Application 18/04151/FUL Conversion and Extension of outbuildings and stables to form 3 dwellings at Lower House Farm Lower Chute.

The Clerk proposed that CFPC attend the CPC meeting on June 7th at 7.30pm as part of the property is in Chute Forest PC and the decision date for comments is June 14th 2018

12 A Finance –

12.a.1 Review risk assessment for 2018/2019

12a.2 Appoint a Competent Internal Auditor for 2018/19

12a.3 Approve Terms of Reference for Internal Auditor for 2018/2019

12a.4 Note the receipt of Precept of £4858.00

The above were agreed and Proposed By Cllr Geraghty and Seconded by Cllr Close

12a.5 Review Financial Regulations 2018-2019

It was agreed to make this an agenda item at the next meeting.

12.B Finance- Payments

b.3 Payment to BHIB Insurance £119.72

b.4 To approve payment of Grant to KGF £1206

b.5 To approve payment of Grant to Chute Village Hall £100

b.6 To approve payment of Grant to CPCC £100

b.8 To approve payment to Chute Village Hall Annual Hiring Fee £130

The above payments were agreed and Proposed by Cllr Pike and Seconded by Cllr Geraghty

13 To receive, consider and comment on Planning Applications as received from Wiltshire Council.

No applications received

14 Footpaths

Cllr Stock advised that no comments or complaints had been received

Signed By

15. Highways Report

No report as awaiting the resurfacing of the road outside the Hatchet and the return of Parish Steward duties.

16. King George Field Report

The Clerk advised that a camera inspection of the drains and soak away would take place on Friday the 18th to determine the cause of the flooding.

17. Replacement Finger Post

The Clerk updated that this was being made and the current letters would need to be removed and painted to go on to the new post.

Cllr Close suggested we remove the arms to take them off and put up temporary signs.

18. Chute Web Site

The Clerk advised that the new website was currently under design.

19. GDPR

The Clerk advised that information was still required but we do not require a Data Controller. Cllr Close recommended that all multiple emails are blind copied and this was agreed.

20. Any other Business

No further business was raised and the Chairman closed the meeting at 8.45pm

21. Date of Next Meeting July 12th 2018

Carolyn Wall
Clerk and Financial Officer
May 17th 2018